

No: 13523-26

Date: 03.09.2026.

„OPTIMA Group" Ltd hereby publishes request for quotation for purchase of base oil

1	Name of procurement initiator:	„OPTIMA Group" Ltd. Banja Luka for the needs of production at Oil refinery Modrica					
2	Contact persons:	<u>Technical bid:</u> Branko Despotović; +387 53 822 394; e-mail: bane@modricaoil.com <u>Commercial bid:</u> Bojan Vidić; +387 51 228 615; e-mail: vidicb@optimagrupa.net					
3	Procurement organizer:	„OPTIMA Group" Ltd. Banja Luka Kralja Alfonsa XIII 37a, 78000 Banja Luka Republic of Srpska, BiH					
4	Subject of procurement:	No.	Product name	Required quantity of raw materials in UoM	Packing	Delivery plan	Technical properties of the product
		1	Base oil SN150	up to 4150 t ± 10%	tank trucks	According to technical task	Appendix
		2	Base Oil SN500	up to 4150 t ± 10%	tank trucks	According to technical task	Appendix
5	Place of delivery of the goods:	Oil refinery Modrica JSC, Vojvode Stepe Stepanovića 49, 74480 Modrica, BiH.					
6	Maximum Contract value						
7	Beginning date for quote submittance:	03.09.2026.					
8	End date for quote submittance:	10.09.2026. by 4 pm					
9	Requirements on quality, technical and functional properties:	Listed in Technical assignments enclosed hereto.					
10	Commercial bid content:	The Commercial Part of the Bid shall contain: 1. PRICE: as it is written in technical task and contract draft 2. Quantity. 3. Total bid value in currency at bidder's choice - BAM, USD or EUR, VAT excl.					

		- Packaging of goods: specify whether tank trucks or railway tanks. - Delivery time: according to delivery plan in technical task - TERMS OF DELIVERY: preferred DAP Oil refinery Modrica JSC Modrica or FCA (Bidder indicates a place of loading) (Incoterms 2010). - PAYMENT METHOD: preferred 45 working days net from date of delivery of goods, („OPTIMA Group“ does not issue bank guarantee or letter of credit as a payment collateral). - Bid validity: at least 15 days from the last day for submittal deadline. - Origin of goods.
11	Qualifying section (technical bid) content:	- Full name and address of the bidder, phone and fax, e-mail address, contact person (fill form General info on the bidder attached hereto). - Technical data sheet (TDS). - Material safety data sheet (MSDS). - Bidders must provide technical and safety data sheets which comply with REACH requirements. - Written declaration of the bidder confirming that the bidder will, if chosen for delivery, provide approval and necessary documents (MSDS and labels) for registration of base oil in Chemicals Registry of the Republic of Srpska, if the base oil has not been previously registered in Chemicals Registry of Republic of Srpska. - Written declaration confirming bidder's consent with Contract draft enclosed hereto, which is considered an integral part of this Request, and confirming that the bidder shall sign such Contract upon being selected as supplier.
12	Special terms:	Candidates offering base oil which have not been previously used at "Oil refinery Modrica" JSC Modrica must provide samples for testing to laboratory of "Oil refinery Modrica" JSC Modrica. Final deadline for providing testing samples is no more than 7 working days from the day of publication of this Request. If the samples of base oil for testing should not be provided as required above, the bidder shall be disqualified and its bid shall not be taken into consideration.
13	Instructions to the bidders:	- The bid must be addressed to: „OPTIMA Group“ Ltd. Banja Luka, 37a Kralja Alfonsa XIII, 78000 Banja Luka, RS, Bosnia-Herzegovina - With preferred bidder / bidders „OPTIMA Group“ Ltd. Banja Luka will close Purchase and sale contract; - Place of delivery: "Oil Refinery Modrica" JSC Modrica, Vojvode Stepe Stepanovića 49, 74480 Modrica, Bosnia-Herzegovina.
14	Address and procedure of submitting the bid:	Bids must be submitted in sealed envelopes in person or by post to the address of the organizer of the procurement procedure: "OPTIMA Grupa" d.o.o. Banja Luka Kralja Alfonsa XIII 37A; 78000 Banja Luka With the full address of the bidder and indication: OFFER FOR THE DELIVERY OF BASE OIL SN150 AND SN500 - DO NOT OPEN, Quotation request number 13523-26
15	Place of deciding on results:	„OPTIMA Group“ Ltd. Banja Luka Kralja Alfonsa XIII 37a, 78000 Banja Luka, Republic of Srpska, Bosnia and Herzegovina

16	Bid assessment:	Bid assessment and choosing of preferred bidder will be organized in accordance with internal rules of OPTIMA Group Ltd. Banja Luka.
17	Price regulation:	It is necessary for all bidders to submit bids with the maximum approved price reduction. After the opening of the enveloped offers, the delivery of the revised offers with an additional price reduction will not be possible.
18	Other terms:	Procurement organizer retains the right to accept or refuse any bid, or call of this RFQ before signing of the contract/order, without any responsibility towards the bidders. Any expenses incurred in bidding process (B&D costs) shall be covered by the bidder.
19	Attached documents:	1. Contract draft; 2. Form – General bidder info. 3. Technical tasks



Marijana Zimonja

Head of Procurement, Tenders and Client
Engagement Department